

Window Rock Unified School District No. 8

Embracing Change for Student Learning

Expected Actions and Behaviors

Employee Code of Conduct

Each Window Rock Unified School District #8 shall:

1. Report to work fit for duty, prepared for duty and remain fit while on duty.
2. Carry out all assigned duties both diligently and as direct.
3. Comply with justifiable directives issued by duly recognized sources of authority.
4. Identify and control unsafe condition and/or safety hazards and maintain safe and secure working and/or learning environments.
5. Demonstrate respect, fairness and dignity when interacting with students, staff, community members or others.
6. Comply with federal laws, tribal laws, state statutes and WRUSD No. 8 policy that conduct that could reasonably be construed as coercive, retaliating, harassing, intimidating, bullying, discriminating or threatening.
7. Communicate truthfully and honestly with regard to any matter of interest to WRUSD No. 8 and ensure that all records, disclosures or other written communications are full, fair accurate, timely and understandable.
8. Acquire, use, maintain and dispose of institution assets in an ethical and responsible manner.
9. Maintain the confidentiality of information as required under federal laws, state statutes and WRUSD No. 8 policies.
10. Use established protocols to intervene against and/or report actions or behavior that may represent one or more violations of federal laws, state statute or WRUSD No. 8 policy.
11. Refrain from activities out of the contract day that may reasonably interfere with his or her ability to effectively perform duties as assigned or the legitimate operation interest of the institution.
12. Comply with all other federal laws, tribal laws, state statutes and WRUSD No. 8 policies as well as established operation routines or procedures.



Dr. Shannon Goodsell, Superintendent of Schools

I, _____ have received a copy of the WRUSD Employee Code of Conduct. My signature below only indicates my receipt of this document.

Employee Signature

Date